

**CHESHIRE LOCAL MEDICAL COMMITTEE LIMITED MINUTE NO. 138**

**MINUTES of the MEETING of CHESHIRE LOCAL MEDICAL COMMITTEE LIMITED, held on  
WEDNESDAY 22 January 2020 at 1:30pm at Nunsmere Hall Hotel, Tarporley Road, Oakmere,  
Northwich, CW8 2ES**

**PRESENT:**

**Dr S Kaye (Chair)**

**Dr D Ward (Vice Chair)**

**Dr B Martin (Medical Director)**

**Mr W Greenwood (Chief Executive/ Company Secretary)**

**Mrs Julie Hughes (Head of Business Operations)**

**Dr T Ashton**

**Dr G Kent**

**Dr S Hartry**

**Dr S Powell**

**Dr P Speake (Vernova)**

**Dr D Harle**

**Dr F Kilby**

**Dr S Ball**

**Dr V Silverwood**

**Dr J Harrison (GP Registrar  
Representative)**

**Dr C Baker (PCC)**

**Dr I Camphor (GPC  
representative)**

**IN ATTENDANCE: Dr N Ijaz (Observer)  
Dr C Crossan (Observer)  
Dr D King (Sessional GP project)**

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**WELCOME**

The Chair opened the meeting and asked if members could each introduce themselves and welcomed Dr Catherine Crossan and Dr Nav Ijaz as Observers.

**1. DECLARATIONS OF INTEREST**

There were no new declarations of interest.

**2. APOLOGIES FOR ABSENCE**

Apologies had been received from Dr R Mineni, Dr R Henney, Dr D Jones and Dr N Bishop.

**3. MINUTES OF THE LAST MEETING**

Members were asked to receive and approve the minutes of the meeting held on Wednesday 20 November 2019 as a true record of proceedings.

- **5.9 Feedback from meetings South Cheshire / Vale Royal CCG.** There was an amendment to the minutes from Dr Kilby on the discussion around wound care. The proposed offer to practices was 73 (not 14) pence per patient, with the agreement for each network to provide wound care.

**ACTION: SUBJECT TO THE ABOVE THE MEMBERS RECEIVED AND APPROVED THE MINUTES WHICH WERE DULY SIGNED BY THE CHAIR (CLMC 137).**

**4. MATTERS ARISING FROM THE PREVIOUS MINUTES**

Regarding the rolling half day closure matter this was to be carried forward to the March meeting as very little feedback received. Head of Business Operations to collate the information received so far and resend via email to practices so that the LMC can get a pan-Cheshire view of what educational half day training looks like regarding start and finish times and funding.

**ACTION: HEAD OF BUSINESS OPERATIONS TO COLLATE/RESEND EMAIL TO PRACTICES**

Dr Powell outlined further follow up actions on the CXRs issue agreed at the last meeting. He briefly again outlined the concerns over issues raised for follow up chest X-rays undertaken in secondary care ED departments. The LMC had challenged current actions by secondary care colleagues and sought a sensible way forward. A letter had been sent to the Accountable Officer of the CCGs and was copied to the Medical Director and Safety Leads at CCGs and Acute Hospitals. The Medical Director at the Countess of Chester had replied he was happy with processes that they had in place. Dr Powell commented that they were seeing less of the 'transfer of this work' at present but it was agreed that the LMC should continue to monitor this situation, seek feedback from practices and follow up as needed.

**ACTION: HEAD OF BUSINESS OPERATIONS TO ISSUE THE LAST AMALGAMATED RESPONSE IN HEARTBEAT E-NEWSLETTER FOR FEEDBACK FROM PRACTICES**

## **5.0 NATIONAL/NHS ENGLAND/CCG/GP FEDERATIONS MATTERS**

### **5.1 HOT TOPICS**

There were no national or NHS England matters to report.

**5.2 CCG MATTERS.** The Chief Executive reported the CCG have started to have meetings in common looking at governance / transfer of roles etc., and that we should know by the end of January where current CCG staff are positioned within the CCG and ICPs.

### **5.3 GP FEDERATIONS.**

**SOUTH/VALE ROYAL ALLIANCE** – Dr Kilby reported that the Alliance are concentrating on supporting the PCNs looking at Physician Associates, Paramedics, Pharmacists etc., and where they could work within the PCN.

**PRIMARY CARE CHESHIRE (PCC)** – The proposal aired by Clare Baker is that all the Western and Vale Royal PCN CDs are co-opted onto the PCC board. The PCC Board believes it is becoming more of a GP voice in the area, which is a positive development. The Wellbeing Service had presented its Annual Report. The proposal aired by Clare Baker is that all the Western and Vale Royal PCN CDs are co-opted onto the PCC board.

**VERNOVA** – Dr Speake reported that Vernova had offered support to all their PCNs and have been looking at what services can go into the ICP, with a view to joint contract working. Dr Speake will be attending the Vernova board meeting next week with Justin Johnson an update to follow.

In response to a question about CCG funding raised at this point the Chief Executive said an exercise is underway, led by Neil Evans, regarding discretionary funding across the four former CCGs. The output from the exercise will be shared with the LMC and they have agreed to work with us on proposals going forward as part of the merged CCG agreements.

**ACTION: MEMBERS RECEIVED AND NOTED THE UPDATES**

**ACTION: CHIEF EXECUTIVE TO FOLLOW UP THE DISCRETIONARY FUNDING EXERCISE WITH NEIL EVANS AND OBTAIN AN UPDATE**

### **5.3 ENGLISH LMC CONFERENCE LONDON 22 NOVEMBER 2019**

LMC representatives who attended the conference were Drs Kaye, Harle, Ashton and Jones. William Greenwood attended as Observer. The outcomes of the various motions had been issued and circulated by the GPC. Dr Ashton gave an update from the conference on behalf of the representatives.

Dr Ashton made reference to the excellent blog produced by Dr Dan Jones and his feedback following the conference. Dr Ashton said she had found it worthwhile attending and other colleagues should consider future opportunities to do so. She added that it was fast paced with little time for discussion outside the formal processes, and her tip was to ensure you read the motions before you go. Overall it was an intense day but worthwhile and enjoyable.

**ACTION: MEMBERS NOTED THE CONFERENCE FEEDBACK**

#### **5.4 PCN DEVELOPMENTS: DRAFT SERVICE SPECIFICATIONS**

A lively discussion took place amongst members regarding the Draft Service Specifications published on 23 December.

Dr Camphor said members of the GPC committee, who met in London on 16 January, were presented with a package of changes but that they had voted not to accept the proposed contract agreement with NHS England. GPC condemned the recently published draft service specifications. The GP executive team will now return to negotiation with NHS England. Details of the current full package remain confidential. A special LMC conference to discuss the critical situation is being held (details awaited).

Dr Camphor reported a meeting with NHSE and Tony Leo. Tony Leo said each PCN would receive £5k which was to be spent in this financial year 2020 or 2021. However, Richard Vautrey was under the impression the £5k had to be spent this year, before 5 April 2020.

The Chief Executive observed that the Draft Service Specs of the PCN DES had undermined the premise of supporting GPs upon which the original PCN DES contract was launched last year, there has been a lack of communication and insufficient information. The PCN DES remains voluntary and practices don't have to sign up to it again from April 2020. There is a risk that this could split the profession. The Chief Executive had had direct communication with Dr Nikita Kanani, a GP and Head of Primary Care NHSE, who had shared her personal view that the 'ask' in the specifications was not currently deliverable. Nationally strong feedback from GPs was that the specifications are not achievable. The Chief Executive highlighted how important it is to inform our PCNs of what's happening nationally.

Dr Camphor reported there is a PCN meeting taking place in early February in Birmingham, and an emergency PCN Contract meeting in the next few weeks, which he will be attending. GPC Roadshows which had been planned have been cancelled until after the emergency meeting.

The Chair requested the LMC get a holding statement out to practices/PCN leads and await details of the special conference.

**ACTION: CHIEF EXECUTIVE TO DRAFT A HOLDING STATEMENT TO ALL PRACTICES ON THE PCN DES ISSUE**

#### **5.5 EXERCISING THE GENERAL PRACTICE VOICE WITHIN CCGs, ICPs WITHIN INTEGRATED CARE SYSTEMS**

The Chair introduced the paper from the Chief Executive and gave thanks for such an excellent and comprehensive paper.

This paper links into the LMCs 'Fit for the future' programme. It covered the current development of ICPs, ICSs, STPs, merged CCGs and PCNs. It focused on how the LMC might bring influence to the system and how as an LMC we can position ourselves to do the best for our members, with particular emphasis on strong relationships with system partners and agreeing on the GP voice at every level. The LMC represents the interests of all GPs, whether GP partners, sessional GPs, trainees or locums

The paper went on to identify the focus for our work in 2020. There was a need to develop our LMC structures to make us resilient and robust in our relations with system partners. There was a proposal in the paper to develop additional LMC capacity by introduction of an LMC lead in each of the two ICPs; West Cheshire and East Cheshire. Each would link with and support the Medical Director, who would remain our main link to NHSE and the CCGs.

A formal proposal was put forward by Dr Powell to move towards having two ICP Associate Medical Directors and this was agreed by all present.

**ACTION: CHIEF EXECUTIVE TO WRITE TO LMC MEMBERS WITH FURTHER DETAILS AND SEEK EXPRESSIONS OF INTEREST FOR THE TWO POSITIONS**

## **5.6 DISPENSING PRACTICES**

Dr Kent reported on a discussion re remuneration and falsified medicines directive and this was still very much work in progress. He also reported that the Chief Executive had shared the latest position on several nationally discussed issues.

## **5.7 FEEDBACK FROM MEETINGS:**

**NHS ENGLAND** - There were no additional items to note as everything relevant had been covered earlier in the meeting.

**EASTERN CHESHIRE CCG** – There were no items to note.

## **SOUTH CHESHIRE / VALE ROYAL CCG**

Dr Kilby spoke about the discussions in South/Vale Royal and proposal of an enhanced wound care service in PCNs. Members discussed the proposals coming from the CCG(s)

The Chief Executive was aware this review was to take place but the LMC had not been involved in the process. He has challenged the CCG senior management about this lack of engagement. The Chief Executive and Medical Director met with Chris Leese, Associate Director for Primary Care, before the LMC meeting today and he had apologised for not including the LMC in the exercise. The Chief Executive will inform the CCG of the LMC view after the meeting. The Medical Director suggested within our response that, as this is not GMS work, we would ask that the alternative provision be in place by 1 April 2020 so that those practices that have declined the new service can stop providing a dressings service.

The Chief Executive had emailed CCG Executive Director, Tracey Cole and her colleagues already about the LMC's likely views.

**ACTION: CHIEF EXECUTIVE TO EMAIL TRACEY COLE AND COLLEAGUES AT THE CCG ABOUT LMCS VIEWS AND DRAFT A LETTER TO ALL PRACTICES IN SOUTH & VALE ROYAL REFLECTING THE LMC'S VIEWS AND OFFERING SUPPORT FOR THOSE WISHING TO GIVE TERMINATION NOTICE FOR THE SERVICE**

**WEST CHESHIRE CCG** - There were no items to note.

## **6. SESSIONAL GPs**

**6.1** The latest newsletter had been received and circulated. No questions were raised on the Sessional GP Newsletter.

The Chair introduced Dr King and thanked her for her detailed update report. Dr King gave further detail on the paper prepared back in November for NHSE who are investing in this project. Work had continued in the areas of communication (via events, the expanded email list, and the new Facebook Group) and education (evening educational events). Dr Harrison agreed to circulate the progress report to GP Registrars as part of the LMC's engagement and communications.

The numbers on the email database had increased further, and now contained 138 email addresses, including more GPs from the Central and Eastern areas of the county. Dr King had continued to disseminate relevant information, including the BMA newsletters for sessional GPs and information about non-LMC educational events. Twelve colleagues are on a separate mailing list to receive PDF copies of useful BMJ articles.

Where geographically relevant, sessional GPs were invited to have their email address shared with the Chester sessional GP group. Most have taken up this option. The Cheshire LMC Facebook Group now has 19 members. Individual GPs occasionally email requesting specific advice and are directed to appropriate sources of relevant information or the LMC office.

Dr King asked the members if they could send details of any salaried GPs or locums within their practice to her. The Facebook group has been a disappointment, there is no interaction and she did not see this as a

good resource nor worthy of continued effort. Dr Hartry commented that the NAGPs is a good reference place to go to and is growing all the time.

Dr King reported that Dr Sinead Clarke (Nantwich GP and a Board Member of the Cheshire Cancer Alliance) had agreed to do one or more sessions on end of life care and associated topics. Dr Ravi Mineni would also be doing a talk about ECGs in April.

Dr King noted from the minutes of the last meeting there had been a clash with an event arranged by Dr Neil Paul of Ashfields surgery. Dr King would contact Dr-Paul to look at the possibility of coordinating or amalgamating events. Dr Paul's contact details would be forwarded to Dr King. Dr King also asked that she be informed if anyone was made aware of educational events that are occurring in East Cheshire.

The Chief Executive gave his personal thanks to Dr King for taking on this project in 2019 and confirmed that the clinical educational sessions have been very well received. The LMC had received £10k in 2019/20 from NHSE to support the project. The Chief Executive had already talked with Dr King about continuing this work from April and Dr King has spoken to current LMC members to ensure continuity and future sustainability of our support for Sessional GPs. The Chief Executive is also looking at further funding from NHSE to further support the project in 2021.

In relation to the Facebook page Dr King had set up the Chief Executive commented that the new LMC website would be going live in August this year and next year's Workplan would probably include a review of the LMC's use of social media.

Whilst this project had been set up for sessional GPs the Medical Director felt that it would be beneficial to open the educational sessions to all GPs.

**ACTION: MEMBERS RECEIVED THE UPDATE**

## **6.2 GP REGISTRARS' UPDATE**

Dr Harrison shared his concern regarding the development of PCNs and felt there were a lot of other GP Registrars not aware of what's happening. Dr Harrison finds the LMC meetings very useful so that he can feedback to the registrars.

The Chief Executive reported he would be speaking to Will Owen the next day (NextGenGP) to secure meeting dates. We have four LMC members and several speakers lined up and we should be able to confirm a final programme soon, perhaps having first event in late March or April.

**ACTION: MEMBERS RECEIVED THE UPDATE**

## **7. GPC BUSINESS**

### **7.1 GPC Newsletter**

A GPC Newsletter had been received and previously circulated. There were no matters arising.

**ACTION MEMBERS NOTED RECEIPT OF THE NEWSLETTER**

### **7.2 GPC Business update**

Dr Camphor confirmed he would be seeking re-election as our regional representative on GPC for the 2020-2023 sessions. Members thanked Dr Camphor for all he had done since taking up his role on GPC and wished him success in the upcoming elections.

**ACTION: MEMBERS NOTED THE UPDATES**

## **8. FINANCIAL MATTERS**

In the absence of Dr Henney, the Chief Executive presented the Committee's financial performance update for the period to 31 December 2019 (month 9), the Chief Executive reported the LMC financial performance was on plan and the cash balance remains healthy.

The Chief Executive reported that there are two APMS practices run by CWP that do not pay the levies. He had written to the Chief Executive and Medical Director of CWP regarding this but had not received a reply.

The Medical Director suggested the letter sent to Sheena Cumiskey could be forwarded to Paul Bowen in his new role with CWP.

In relation to the LMC accounts the balances stood as follows:

- Handelsbanken Current Account 3717 £125,105.65 (£108,445.04) (the statutory and voluntary levies are paid into this account which is also used for day to day business payments)
- Handelsbanken Deposit Account 6049 £63,000.00 (£63,000.00) (business account for reserve)
- National Westminster Bank Account £64.58 (£74.58) (business account for reserve)

There were no questions

**ACTION: THE DIRECTOR OF FINANCE'S REPORT FOR THE PERIOD TO 31 DECEMBER 2019 WAS RECEIVED AND DETAILS NOTED. THE CHIEF EXECUTIVE TO FORWARD THE LETTER SENT TO SHEENA CUMISKEY TO PAUL BOWEN**

#### **10. CORRESPONDENCE**

The Chair reported that the UK National Conference will be held on 6<sup>th</sup> & 7th May in York. We will be seeking representatives, likely four. Motions are to be submitted by 24 February so the LMC would require any motions by 18 February. Details of how to submit motions would be circulated in February Heartbeat.

The Chief Executive was asked to redraft a motion on the Issue raised by Dr Nichola Bishop before the English National LMC Conference for submission to the UK Conference. The Chief Executive will share the draft with Dr Bishop and our directors before it is submitted. A potential motion about the transparency of GPC member voting would be drafted by the Chief Executive and considered further by the Directors.

**ACTION: CHIEF EXECUTIVE TO DRAFT MOTIONS FOR SUBMISSION TO THE UK CONFERENCE IN MAY**

#### **11. ANY OTHER URGENT BUSINESS**

For information the Chair noted that CCG member practices would shortly be asked to complete a conflict of interest declaration as part of the setting up of the new Cheshire CCG. The LMC will see further details before issue and will include a reference to this in the next edition of the Heartbeat e-newsletter.

**ACTION: CHIEF EXECUTIVE TO INCLUDE A REFERENCE TO THIS IN HEARTBEAT**

#### **12. DATE, TIME AND PLACE OF NEXT MEETING**

The next meeting will take place on Wednesday 11 March 2020 at 1:00pm (refreshments) and Business at 1.30pm. Venue: Nunsmere Hall Hotel, Tarporley Road, Oakmere, Northwich, CW8 2ES.

Dr S Kaye (Chair) \_\_\_\_\_